



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

Marlon I. Brown, DPA
ACTING DIRECTOR

1/29/2024

Jamie Cramer
Pitter Patter Preschool and Child Care, Fawns
107 S Brownson Ave, Kingsley, MI, , 49649

License Number: DC280406787

Dear Jamie Cramer,

This letter is to advise you that the 01/15/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8525(6)	During the renewal inspection, I observed the school age classroom being used for storage. I observed numerous boxes stored up to the ceiling along with various pieces of garbage on the floor. This room also has a direct means of egress to the outdoor play area.	We have removed all boxes from the school age classroom. It is no longer being used for storage. All staff has removed all the trash from the floor. Allysa Kotz will continue to monitor the garbage situation as she is the Health and Safety Coordinator when she first gets into the building and before she leaves each day. All staff have made a path to the egress which leads to the outdoor play area. The path for egress will remain clear of all toys, trash and any	1/4/24

		boxes at all times of day. All staff will maintain the cleanliness of the room during rest time. Leslie Steenhagen will monitor the school age classroom, to make sure it stays clean and organized daily at the end of her shifts.	
R 400.8530(16)	During the renewal inspection, I observed the school age classroom being used for storage. This area is not approved for storage. I observed numerous boxes stored up to the ceiling along with various pieces of garbage on the floor.	The school-aged classroom is no longer used for storage as it has all the classroom items needed for the students to be back there if needed. We have removed all boxes that were stored to the ceiling. There is no longer any garbage on the floor. Allysa Kotz will check on this daily at the beginning of her shift. Leslie Steenhagen will continue to address any situations that occur that Allysa Kotz brings to her attention. Leslie Steenhagen will talk to all the staff, see what is going wrong and continue to have everyone keep the school-aged classroom tidy daily.	1/4/24
R 400.8152(2)	During the renewal inspection, I found one medication permission form with two children listed on it instead of an individual medication permission form for each child.	The violation for the medication form that stated two names on one form was fixed right away on 1.4.24. The Health and Safety Coordinator Allysa Kotz will keep track of. She	1.15.24

		will be checking medicine forms bi-monthly on the 1st of each month and the 15th and make sure they are updated as needed. Leslie Steenhagen will assist as needed to make sure they are correctly filled out. All Staff will be retrained in how to fill out medication forms. Additionally, no child will receive medication until we verify that they have a valid and properly completed medication form.	
722.115n(3)	During the renewal inspection, I found that child care staff member Laura Fierens had not signed part 4 of the consent and disclosure form.	Laura Fierens signed part 4 of the consent and disclosure form on 1.16.24. Leslie Steenhagen, program director will ensure that all portions of fingerprinting forms are fully and properly completed before scheduling perspective staff for fingerprints. Additionally, Leslie Steenhagen will audit files monthly for oversights.	1.16.24
R 400.8385	During the renewal inspection, I found a gallon on opened paint, a spray bottle of Mod Podge, and a bag of sidewalk salt accessible in the school age classroom.	The gallon of opened paint, a spray bottle of Mod Podge and a bag of sidewalk salt has now been placed in a locked cabinet in the school-aged room where the cleaning supplies are located. Allysa Kotz will	1.16.24

		be checking daily for any toxic or poisonous materials. Leslie Steenhagen will support Allysa Kotz when needed.	
R 400.8112(2)(d)	During the renewal inspection, I found that Leslie Steenhagen did not have the role of licensee designee assigned to her on the CCBC. I found that child care staff member Laura Fierens did not have her last name aliases listed on her CCBC profile.	Center Owner, program director and Pitter Patter lead administration support person will ensure that all portions of CCBC are fully accurate and properly updated. Leslie Steenhagen will have the role of licensee designee assigned to her on the CCBC and Laura Fierens will have her Alias last names added to the CCBC. We will make sure they are connected properly by communicating with the owner and lead administrator when there is a new staff member, or we notice a problem.	1.15.24
R 400.8340(3)	During the renewal inspection, I observed 10 lunches not dated with today's date and five lunch boxes without the child's first and last name listed.	Staff will check lunchboxes as children are dropped off daily to ensure first and last names are present. If lunch boxes are not labeled appropriately, the staff member checking the child in will add a label with first and last name. Leslie Steenhagen will also send a reminder via brightwheel to explain proper labeling	1.15.24

		requirements of food and drinks.	
--	--	----------------------------------	--

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Codie Mayhew at 231-342-5006 or mayhewc@michigan.gov. In the event that Codie Mayhew is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,



Codie Mayhew, Licensing Consultant